

**DEBTORS ANONYMOUS UK**  
**MINUTES**  
**INTERGROUP MEETING**  
**28. JULY 2017**

## **SERENITY PRAYER & 12 TRADITIONS**

### **INTRODUCTIONS**

13 members attending, including 7 GSRs

KL	Chair
JH	Treasurer
SL	Intergroup Service Representative
NS	Webmaster
I	reporting for Events Committee
FK	GSR BDA Swiss Cottage Thursday (aka C)
GS	GSR BDA Islington Tuesday 9:15 and taking minutes at IG
NM	GSR 'Promises' BDA Notting Hill Tuesday 7pm
AC	GSR BDA Tabernacle Monday 9:15
M	GSR Swiss Cottage, Sunday 4pm
P	GSR Brighton
H	GSR Bristol
S	reporting for GSR Bayswater Saturday morning, Tuesday evening

Apologies for absence:

DD	GSR BDA Notting Hill Monday 9:15
EP	Helpline
JF	Stevenage
MRL	GSR Cambridge
LD	Literature Admin, GSR BDA Soho Wednesday 6:15 pm

## **SERVICE OPPORTUNITIES**

### **Secretary**

This role is now vacant, and needs filling ASAP. This role mainly involves taking minutes at IG meetings and sending them out to all GSRs.

Term of Service: 2 years

Solvency requirements: 1 year of solvency with 2 PRGs

### **Literature Shipping**

This position works closely with LD, who does all the admin: taking and placing orders and dealing with the money and bank account. It's currently unclear if CT has already handed in her commitment. Her service runs officially until November, but she just had a baby. Action: KL will clarify.

**Outreach/Carrying the Message:**

The Public Information/Carrying the Message Committee will soon be undertaking a new initiative to send out DA's new whiteboard video and emails with information about DA for other organisations to post on their websites. We need someone who will research organisations and people to send these to, and keep track of what was sent to whom, when. This person will become part of the PI committee.

**Chair for next Intergroup:**

KL won't be attending the next IG meeting. NM. put himself forward to cover the position for September.

**GSR REPORTS**

All GSRs please ask your group to find an alternate to attend Intergroup if you cannot and encourage your group members to get involved with intergroup.

Summer (representing the GSRs)	Bayswater, Saturday morning: About 20 attending. Donation of £30 made.
	Bayswater, Tuesday evening: an average of 20 people attending, donation to IG sent.
GS	BDA N1. 9am: during summer slightly less attendees. Healthy group with good recovery. Donation of £25 made.
DD (report via email)	Hinde St Sat 11:30am. 30-40. £30 donation.
NM	BDA Promises, Notting Hill 7pm Tuesday. Meeting almost fell apart after Grenfell Tower, after meeting had to close for two weeks. Hoping to be back on track soon with 6-7 people attending.
P	Brighton. Numbers have settled. £200 donation has been sent.
H	Bristol. The meeting is doing ok. Lots of newcomers that don't stick around. No donation today.
J	Stevenage. Has grown to 5 regulars. Hoping to make donation to Intergroup soon.
AC	Wednesday 9:15 BDA Tabernacle/Notting Hill. Full and prosperous group. Have been 30. Donation made via bank transfer this. Active group.
M	Swiss Cottage. Sunday 4pm. 4-5 regular attendees. Group is financially in a bad way. Behind with rent. All service positions are filled.
	Chelsea, Tuesday: 20+/-week attending, all payments up to date, money available for literature, all service position filled. Donation to IG made via transfer.

	Westbourne Grove, Friday morning: 40-45 people attending, healthy meeting, regular donations to IG.
MRL	Cambridge, Monday evening: 3 regulars, key service positions filled, spending plan done. The meetings needs to buy literature and will make a donation once that's done. Looking for visitors.
D (via email)	Nottinghill, Monday 9.15am: prosperous group. Donation of 67,21 GBP to IG made this month. A workshop for sponsorship for UK convention has been set up.
F	Swiss Cottage, Thursday night: 10-12 regulars, a bit quiet atm, there is an announcement made at this meeting to facilitate regular donations to IG. 25 GBP coming.
SL	Tel. Meeting, Tuesday: The group doesn't have a GSR or treasurer. Both positions need to be filled. 18-30 people attending. Currently figuring out the best way to collect donations.

## SERVICE REPORTS

### TREASURER – JH

Everything is healthy and within spending plan. Detailed report has been handed out to all attendees and is available on request. The bank has repeatedly been charging DA account fees even though it should be free for a DA. This is being dealt with.

The workshops are bringing in some unexpected contributions to the budget.

JH confirms that all GSRs coming from outside London will receive a 50% refund to their fare. She advises GSRs to get in touch with her before travelling, just to give the heads up.

### WEBMASTER, NS

The website is fine. NS has occasional interactions with service positions. Small announcements regarding new meetings are frequently made. NS is waiting for suggestions to do more radical changes.

Action: He will investigate options for a newsletter that goes out to everyone who signs up with information about events, workshops, etc within the fellowship.

### LITERATURE, LD (sends his apologies, report via email)

Between May and June 2017 40 items in 9 orders have been shipped, he will have to order more literature soon. Groups sometimes give donations to literature as well.

It is unclear when exactly CT will hand in her service position or if it is already available. Action: KL will find out about CT's position.

**ISR**, SL has completed one year of service. She works on the Public Information committee and the International Caucus. SL is open for suggestions which other committees to attend.

Public Information:

- The new '12 signs – what is DA' video is finished. It has already been approved by the PI committee and now needs approval from GSB. This is expected to happen within the next couple of weeks. It might be possible to present video at the UK convention.

- Literature might be available on Amazon soon.

- Fellowship calls: There will be a call regarding a 48.000 dollars deficit in the DA WS finances (email available) on August 5<sup>th</sup>. NS. mentioned the relatively small sum of 50 GBP that is donated to WS by IG UK. Action: SL will attend and share the outcome at the next IG meeting.

- European Convention was brilliant. People from 10 countries attended and shared during the event. About 55 residential attendees and 25 day passes have been sold. NS suggests to put a report about European Convention on the website. SL recommends waiting until EC committee publishes their report and then decide what to do with it.

- Next European convention is going to happen in Berlin and will be announced soon.

- The Californian IG set up a new Step Study Group. It is timed so that people from UK and Europe can attend as well. NS would like to announce on website.

Caucus Group:

- The new Basic Text is being written, looking for 'share your story' contributions and translations to other languages. The GSRs agreed to ask at their groups for contributors.

Action all GSRs: communicate new events to your groups. Ask for contributions to the new Basic Text.

**EVENTS CO-ORDINATOR**, I is reporting, RN sends apologies:

- UK Convention: Most service positions are filled and some speakers have been confirmed. The exact schedule is being sorted out. The budget is 2500 GBP, no further financial statement available at this IG meeting.

- There was a discussion about the purpose of Tradition 7 at the UK convention. It is agreed that a decision on this matter needs to be made at the next IG meeting before the UK Convention. Action: NS would like some material to announce UK convention on the website. I says that RN has material for website available.

- Figures workshop: Very successful and well attended.

- Up-coming workshops:

- Figures and Categories: Sat. Aug 5<sup>th</sup>, 2 – 4.30pm, Central Westminster Hall, Broadbent Room. Led by S.

- Spending Plan: Sat 2<sup>nd</sup> Sept, 2 - 4:30pm, Central Westminster Hall, Broadbent Room. Led by S.

- Steps and Sponsorship: Sat 4<sup>th</sup> Nov, Central Westminster Hall, Broadbent Room. Led by DD.

Action GSRs for BDA groups: please ask your groups for BDA workshop ideas and offers to run them.

**HELPLINE**, EP (sends apologies)

In the past two months we have received 10 emails and 10 phone calls.

H reports that she is receiving frequent calls from people in Wales and further, looking for meetings. She is wondering if there could be a position to take charge of that. The committee confirms that there is a position called 'Loner Support Officer' currently held by I. H wonders if the title 'Loner Support' is confusing, if there might be a clearer title for this service position.

## ANY OTHER BUSINESS

**NM:** All groups need to renew their meeting registration annually by June 30th and whenever meeting information or contact information changes. If a group fails to renew their registration, they will be deleted from the meeting list.

<http://debtorsanonymous.org/fellowship-services/register-a-meeting/>

Please also check <http://debtorsanonymous.org.uk/meetings-list> to see if your meeting is correctly listed and send your GSR's contact details to

[Webmaster@DebtorsAnonymous.org.uk](mailto:Webmaster@DebtorsAnonymous.org.uk) and [Secretary@DebtorsAnonymous.org.uk](mailto:Secretary@DebtorsAnonymous.org.uk)

**NS:** Points out the importance to fill the secretary position asap and asks everyone to think of people who might be interested and qualified to take this position. The same goes for the vacant literature position. He offers to anonymise minutes.

**GS:** thinks that the detailed secretary job description might be intimidating for people who would consider taking on the position. The IG committee agrees to reduce the secretary job description to 'keeping minutes and sending them out to GSRs' for now.

**KL:** Announces that she won't be able to do her chair position at the next IG meeting in September; NM. offers to cover for her.

There is a new meeting in East London, Friday 9am in Bethnal Green.

JP has been elected to the Board of Trustees of DA and will put in an alternative viewpoint at board meetings.

**EP:** Flagged up that two people got in touch regarding adverts on the website. She would like to have a formal response on behalf of DA saying that DA doesn't endorse any outside enterprise. H offers to draft a version of this letter. KL will put it into the agenda for the next IG meeting.

**H:** There have been discussions in the Bristol group regarding some of the language in conference-approved literature. KL will put this issue into the agenda for next IG.

## ACTION POINTS

Who	What	When
KL	<ul style="list-style-type: none"> <li>- Find out when CT rotates out of her commitment.</li> <li>- Put 'DA statement re outside enterprises' into agenda for next IG.</li> <li>- Put 'Language in some conference-approved literature' into agenda for next IG.</li> <li>- Put 'Purpose of Tradition 7 at UK convention' into agenda for next IG.</li> </ul>	asap
NS	<ul style="list-style-type: none"> <li>- Investigate possibilities how to keep members up-to-date about new posts on the website.</li> <li>- Announce Californian 'Step Study Group' on the website.</li> <li>- Publish UK convention material on website once received from Events Co-ordinator.</li> <li>- Anonymise minutes</li> </ul>	asap
H	<ul style="list-style-type: none"> <li>- Draft DA statement regarding outside enterprises.</li> </ul>	asap
JH	<ul style="list-style-type: none"> <li>- Sort out issues with bank regarding account fees.</li> </ul>	asap
SL	<ul style="list-style-type: none"> <li>- Attend call on 5. Aug regarding DA deficit in budget.</li> </ul>	asap
GS	<ul style="list-style-type: none"> <li>- Type up IG minutes.</li> </ul>	asap
R/I	<ul style="list-style-type: none"> <li>- Send material of UK convention to web master so he can announce on website.</li> </ul>	
GSRs	<ul style="list-style-type: none"> <li>- Register or re-register group on UK and US websites; update contact and meeting details.</li> <li>- Attend Intergroup or organise an</li> </ul>	asap  every two months

alternate, bring donations.

- Ask your members of your group for contributions to new Basic Text and for translations to other languages. asap
- Think of people who might be suitable to cover available service positions. asap
- Regularly announce new events to the groups.

## **NEXT MEETING**

Saturday 30. SEPTEMBER 2017  
2pm at Broadbent Room  
Central Westminster Hall.

## **Appendix:**

### **Service Opportunity: Secretary**

Workload timings refer to each two month period between Intergroup meetings

This would be a good position to be shared between two people, so they can support each other and cover if one or the other cannot make it to the meeting. Susan C, the current Secretary, is happy to support whoever takes on this role.

**Minutes** – 20 hours including attending the meeting (but I'm a perfectionist)

Take attendance at Intergroup meeting (then chase people for contact and meeting details, etc to keep list and website up-to-date)

Take minutes during meeting

Use attendance record to update contact list

Write highlights of meeting (1 page A4 ) and distribute to GSRs ASAP

Summarise Service Position reports for body of minutes and append full reports as appropriate

Extract action points from minutes and create table for end of minutes

Circulate first draft of minutes to all with first names and last initials

Incorporate any comments and anonymise minutes

Send anonymised version to webmaster to post to website

Circulate full minutes to GSRs prior to next Intergroup meeting to check on Action Points and expedite approval.

Also circulate GSR Reporting Form before Intergroup meetings.

Liaise with webmaster to post news and any changes to meetings – minimal time

Hold information about Intergroup: By-laws and contact lists, etc, co-ordinating with webmaster and other service positions. Ensure all officers have access to documents. - minimal time

Take an active role in service committee ideas and decisions, This is very satisfying.

Time involved varies, and depends on how proactive someone wants to be.

**Term of Service** : 2 years

**Solvency requirements:** 1 year of solvency with 2 PRGs